

St. Luke's Episcopal Church 2017 Budget Approved by Vestry

As of: January 17, 2017

Account #	Account Name	2016 Budget	2017 Budget	Notes
<b>INCOME</b>				
<b>Tithes and Offering Income</b>				
	Pledge Income	\$249,500	\$255,000	Actual Pledge Amount
	Plate Income	\$30,000	\$31,000	Avg. from previous year
	Program	\$2,400	\$2,500	Includes \$1450 income for paid musicians
	Misc.	\$2,000	\$1,200	Includes income for flower donations, \$525
<b>Total Tithes &amp; Offering Income</b>		<b>\$283,900</b>	<b>\$289,700</b>	
<b>Rental Income</b>				
	Building Rental	\$10,000	\$28,000	Luz Y Verdad \$24,000; Others \$8,000
	Tower Lease	\$14,580	\$14,900	AT&T Current lease
<b>Total Rental Income</b>		<b>\$24,580</b>	<b>\$42,900</b>	
<b>TOTAL INCOME</b>		<b>\$308,480</b>	<b>\$332,600</b>	
<b>EXPENSES</b>				
<b>Rector's Salary &amp; Benefits</b>				
	Rector's Salary/Stipend	\$44,234	\$44,367	.3% COLA
	Rector's Housing	\$24,000	\$24,000	
	Rector's Self Employment Tax	\$4,900	\$5,500	
	Rector's Pension	\$13,164	\$13,203	.3% COLA
	Rector's Worker's Comp.	\$131	\$150	
	Rector's Sabbatical / Saving	\$1,200	\$1,200	We need to have \$5,000 for sabbatical. We currently have \$5,789. After reaching \$5,000 we continue to put money into this account as savings for a new rector search.
	Rector's Continuing Ed.	\$1,100	\$1,100	
	Rector's Mileage	\$1,000	\$1,500	average from 2016
	Rector's Misc. Expenses	\$100	\$100	
	Rector's Discretionary	\$1,800	\$1,800	Mandated by Diocese
<b>Total Rector's Salary &amp; Benefits</b>		<b>\$91,629</b>	<b>\$92,920</b>	

Account #	Account Name	2016 Budget	2017 Budget	Notes
<b>Other Clergy Salaries</b>				
	Asst. Rector's Housing	\$1,939	\$1,945	.3% COLA
	Asst. Rector's Cont. Ed.	\$600	\$600	Mandated by Diocese
	Supply Clergy	\$400	\$2,400	
	Deacon's Cont. Ed.	\$600	\$600	Mandated by Diocese
<b>Total Other Clergy Salaries</b>		<b>\$3,539</b>	<b>\$5,545</b>	
<b>Staff Salaries</b>				
	Administrator Salary	\$41,844	\$41,970	.3% COLA
	Music Director Salary	\$22,649	\$22,717	.3% COLA
	Media / Communications		\$5,200	Part time person to keep our website & Facebook updated
	Health/Dental Insurance	\$20,000	\$21,200	
	Lay Pension	\$4,884	\$4,899	.3% COLA
	Worker's Compensation	\$500	\$400	
	Church Portion of FICA/Med.	\$5,000	\$5,000	
<b>Total Staff Salaries</b>		<b>\$94,877</b>	<b>\$101,386</b>	
<b>Office Supplies</b>				
	Office Supplies	\$1,700	\$1,150	
	Subscriptions & Dues	\$2,100	\$2,700	
	Postage	\$1,100	\$1,000	
	Bank Charges	\$2,500	\$1,100	Once everyone switches to <a href="http://tithe.ly">tithe.ly</a> , most of the bank charges will go away.
	Equipment Purchases	\$2,500	\$2,200	
	Equipment Rental	\$12,000	\$12,300	average from 2016
	Equipment Maintenance	\$5,700	\$5,100	
	Audit Expenses	\$500	\$250	
<b>Total Office Supplies</b>		<b>\$28,100</b>	<b>\$25,800</b>	
<b>Meetings and Support</b>				
	Diocesan Assessment	\$30,200	\$30,495	Based on a formula from the Diocese
	Convention	\$300	\$400	actual cost from last year
	Staff Continuing Ed.	\$150	\$100	
<b>Total Meetings &amp; Support</b>		<b>\$30,650</b>	<b>\$30,995</b>	

Account #	Account Name	2016 Budget	2017 Budget	Notes
<b>Building Expenses</b>				
	Electric	\$3,000	\$2,100	AT&T reimburses us for electric use
	Gas	\$9,400	\$9,000	average from 2016
	Water	\$5,900	\$6,500	
	Sewer	\$750	\$750	
	Building Maintenance	\$3,500	\$5,200	
	Building Supplies	\$1,200	\$1,600	
	Telephone	\$300	\$340	
	Internet	\$1,750	\$1,800	
	Alarm Monitoring/Inspection	\$2,900	\$2,750	Security & fire alarm, Fire inspect. in both buildings
	Garbage / Recycle	\$700	\$750	
	Snow Removal	\$4,400	\$5,000	Increased \$40/month
	Lawn Care	\$3,100	\$3,500	Increased \$25/month
	Landscaping Maintenance	\$1,400	\$1,500	
	Pest Control	\$360	\$275	
	Cleaning Expense	\$15,530	\$15,577	.3% COLA
	Carpet Care	\$1,500	\$1,500	
	Vehicle Expense / Insurance	\$1,110	\$0	We gave the van to St. Elizabeth's
	Building Insurance	\$6,000	\$6,300	
<b>Total Building Expense</b>		<b>\$62,800</b>	<b>\$64,442</b>	
<b>Publishing Expenses</b>				
	Marketing/Advertising	\$100	\$2,400	
	Website	\$900	\$600	Website plus support
	Bulletin - Weekly Magazine	\$300	\$500	
	Newsletter	\$250	\$0	Combined with Bulletin
<b>Total Publishing Expense</b>		<b>\$1,550</b>	<b>\$3,500</b>	
<b>Outreach Expenses</b>				
	Parishioner Outreach	\$100	\$100	
	Newcomer's	\$200	\$150	
<b>Total Outreach Expense</b>		<b>\$300</b>	<b>\$250</b>	

Account #	Account Name	2016 Budget	2017 Budget	Notes
<b>Worship Expenses</b>				
	Altar Guild	\$800	\$650	
	Flowers & Decorations	\$200	\$300	This expense is offset in Misc. income
	Music	\$350	\$900	
	Music: Paid Musicians	\$2,000	\$3,900	This expense is offset in Program income
	Music: Easter and Christmas	\$2,000	\$1,600	Paid musicians for these services.
	Fellowship: Coffee Hour Supplies	\$1,000	\$900	
	Worship Supplies	\$175	\$900	now includes \$500 for copyright permissions
<b>Total Worship Expense</b>		<b>\$6,525</b>	<b>\$9,150</b>	
<b>Program Expenses</b>				
	Sunday School	\$850	\$850	
	Adult Education	\$800	\$650	\$300 for Art & Soul
	Library	\$50	\$50	
	Nursery	\$1,000	\$1,100	
	Youth Group	\$200	\$100	
	Stewardship Campaign	\$400	\$400	We already have supplies
<b>Total Program Expense</b>		<b>\$3,300</b>	<b>\$3,150</b>	
<b>TOTAL EXPENSES</b>		<b>\$323,270</b>	<b>\$337,138</b>	
<b>TOTAL INCOME</b>		<b>\$308,480</b>	<b>\$332,600</b>	
<b>DIFFERENCE</b>		<b>-\$14,790</b>	<b>-\$4,538</b>	

**NOTE: CAPITAL ACCOUNT**

We transfer \$500 each month from our operating account to our capital account. It does not show as an expense in operating because it actually is just a transfer from one St. Luke's account to another.

The 2017 has added some new line items: **Marketing \$2400**, This will be used to expand our outreach through Facebook and other means. **\$2400 for Supply Clergy** to cover the Sundays that Charles does not preach, it will also enable us to pay Claudia on the weeks that she preaches. **Media Communications Assistant \$5200**, to keep the website and other communications continually up to date. Claudia has requested **\$300 to cover Art & Soul supplies, this is the Adult Ed. budget. Add \$500 to Worship for copyright permissions mostly used for bulletin covers. Add \$550 to Music** to pay for purchasing sheet music. Manuel used to copy the music. Due to copyrights, he can no longer make copies, we must purchase the sheet music. **Also added \$1,900 to Paid Musicians** to pay for one paid musician each week. The **.3% COLA added a total of \$434. This is a total of \$13,684.**

The other line items that have increased or decreased slightly are based upon actual costs in 2016.