

St. Luke's Episcopal Church 2019 Proposed Budget Approved by the Vestry

As of: January 24, 2019

Account #	Account Name	2018 Budget	2019 Budget	Notes	2018 Actual
INCOME					
Tithes and Offering Income					
	Pledge Income	\$258,200	\$247,061	Actual Pledge Amount	\$231,798
	Plate Income	\$42,000	\$35,500	Avg. from previous year	\$35,478
	Program	\$2,200	\$1,500	Includes \$975 income for paid musicians	\$975
	Misc.	\$1,000	\$3,100	Includes \$1,310 income for flower donations	\$3,479
	<i>Total Tithes & Offering Income</i>	\$303,400	\$287,161		\$271,730
Rental Income					
	Building Rental	\$30,000	\$22,000	Luz Y Verdad \$15,200; AA \$3,550; Al Anon \$550; HOAs \$500; Sundance \$860; Conservatory \$600	\$21,240
	Tower Lease	\$16,000	\$16,000	AT&T Current lease	\$14,197
	<i>Total Rental Income</i>	\$46,000	\$38,000		\$35,437
	TOTAL INCOME	\$349,400	\$325,161		\$307,167
EXPENSES					
Rector's Salary & Benefits					
	Rector's Salary/Stipend	\$55,100	\$47,902	2.8% COLA	\$46,513
	Rector's Housing	\$24,000	\$24,000		\$24,000
	Rector's Self Employment Tax	\$6,000	\$4,978		\$5,064
	Rector's Pension	\$16,300	\$13,839	2.8% COLA	\$13,599
	Rector's Health/Dental Ins.			We may have to begin taking over this payment in the future. The Diocese has not made a decision yet.	
	Rector's Worker's Comp.	\$350	\$132		\$141
	Rector's Sabbatical / Saving	\$1,200	\$1,200	We need to have a total of \$5,000 for sabbatical. We currently have \$4,545 in this account. We reached the \$5000 we continue to put money into this account as savings for the time we need to do a new rector search.	\$4,860
	Rector's Continuing Ed.	\$1,100	\$1,100		\$1,558
	Rector's Mileage	\$1,700	\$1,100	Charles will be gone for sabbatical	\$1,709
	Rector's Discretionary	\$1,800	\$1,800	Mandated by Diocese	\$1,955
	<i>Total Rector's Salary & Benefits</i>	\$107,550	\$96,051		\$99,399

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Other Clergy Salaries					
	Asst. Rector's Housing	\$1,985	\$2,040	2.8% COLA	\$1,956
	Asst. Rector's Cont. Ed.	\$600	\$600	Mandated by Diocese	\$610
	Supply Clergy	\$1,600	\$2,000		\$1,000
	Deacon's Cont. Ed.	\$600	\$600	Mandated by Diocese	\$365
	Total Other Clergy Salaries	\$4,785	\$5,240		\$3,931
Staff Salaries					
	Administrator Salary	\$43,656	\$44,878	2.8% COLA	\$42,816
	Music Director Salary	\$23,623	\$24,287	2.8% COLA	\$23,171
	Media / Communications	\$5,200		Part time to keep website & Facebook updated	\$0
	Health/Dental Insurance	\$21,000	\$22,500		\$20,838
	Lay Pension	\$5,100	\$5,200		\$5,188
	Worker's Compensation	\$400	\$400		\$381
	Church Portion of FICA/Med.	\$5,100	\$5,100		\$5,048
	Total Staff Salaries	\$104,079	\$102,365		\$97,442
Office Supplies					
	Office Supplies	\$1,200	\$1,050		\$1,036
	Subscriptions & Dues	\$2,800	\$3,200	Rotary, Day by Day, Copyright & equipment licenses	\$4,188
	Postage	\$1,200	\$1,000	includes PO Box	\$801
	Bank Charges	\$700	\$550		\$540
	Equipment Purchases	\$2,200	\$2,100		\$2,402
	Equipment Rental	\$12,500	\$9,500	average from 2018	\$9,177
	Equipment Maintenance	\$5,100	\$5,100	Copies, postage supplies, toner, Church Windows, maintenance on machines	\$7,104
	Audit Expenses	\$300	\$250		-\$100
	Total Office Supplies	\$26,000	\$22,750		\$25,148
Meetings and Support					
	Diocesan Assessment	\$32,000	\$33,545	Based on a formula from the Diocese	\$30,495
	Convention	\$450	\$300	actual cost from last year	\$260
	Staff Continuing Ed.	\$150	\$100		\$115
	Total Meetings & Support	\$32,600	\$33,945		\$30,870

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Building Expenses					
	Electric	\$4,000	\$500	AT&T reimburses us for electric use	\$497
	Gas	\$8,000	\$8,500	average from 2018	\$8,506
	Water	\$7,000	\$5,000	We had a leak that we were charged for. We now get some credit back each month.	\$8,021
	Sewer	\$750	\$825		\$822
	Building Maintenance	\$5,000	\$4,900		\$9,477
	Building Supplies	\$1,500	\$1,500		\$2,436
	Telephone	\$500	\$500		\$450
	Internet	\$1,900	\$1,900		\$1,971
	Alarm Monitoring/Inspection	\$2,800	\$2,400	Security & fire alarm, Fire inspect. in both buildings	\$3,002
	Garbage / Recycle	\$750	\$900	Dumpster and Recycle	\$1,287
	Snow Removal	\$5,300	\$4,400		\$4,220
	Lawn Care	\$3,400	\$3,800		\$3,897
	Landscaping Maintenance	\$2,000	\$1,900		\$2,007
	Pest Control	\$275	\$275		\$272
	Cleaning Expense	\$16,000	\$15,500	paid \$4,920. New cleaning co. \$11,000/year	\$16,139
	Carpet Care	\$1,800	\$800		\$0
	Building Insurance	\$10,500	\$6,700		\$6,620
	Total Building Expense	\$71,475	\$60,300		\$69,624
Publishing Expenses					
	Marketing/Advertising	\$2,000	\$1,500		\$754
	Website	\$650	\$400	Website plus support	\$352
	Endowment Committee	\$500	\$400	This is a new committee	
	Bulletin - Weekly Magazine	\$500	\$400		\$408
	Total Publishing Expense	\$3,650	\$2,700		\$1,514
Outreach Expenses					
	Parishioner Outreach	\$200	\$150		\$0
	Newcomer's	\$150	\$150		\$0
	Total Outreach Expense	\$350	\$300		\$0

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Worship Expenses					
	Altar Guild	\$700	\$800	oil stocking	\$1,092
	Flowers & Decorations	\$300	\$100	This expense is offset in Misc. income	\$1,082
	Music	\$900	\$400		\$190
	Music: Paid Musicians	\$3,900	\$4,000	This expense is offset in Program income	\$4,595
	Music: Easter and Christmas	\$2,000	\$2,000	Paid musicians for these services.	\$3,450
	Fellowship: Coffee Hour Supplies	\$800	\$600		\$446
	Worship Supplies	\$850	\$400		\$418
Total Worship Expense		\$9,450	\$8,300		\$11,273
Program Expenses					
	Sunday School	\$850	\$700		\$211
	Adult Education	\$450	\$300	\$400 was meetings with Marketing Co.	\$609
	Nursery	\$1,100	\$1,100		\$1,090
	Youth Group	\$100	\$150	Graduation gifts, 2 grad. cakes from Flourish \$216	\$273
	Stewardship Campaign	\$500	\$200	We have most of the supplies left from 2018	\$550
Total Program Expense		\$3,000	\$2,450		\$2,733
TOTAL EXPENSES		\$362,939	\$334,401		\$341,934
TOTAL INCOME		\$349,400	\$325,161		\$307,167
DIFFERENCE		-\$13,539	-\$9,240		-\$34,767
NOTE: CAPITAL ACCOUNT		We transfer \$500 each month from our operating account to our capital account. It does not show as an expense in operating because it actually is just a transfer from one St. Luke's account to another.			

Media Communications Assistant \$5200, to keep the website and other communications continually up to date.

Rector's Health/Dental Insurance. The Diocese is deciding if it will begin phasing in the cost of this to the parishes, if so, it will transpire over a couple of years. The other line items that have increased or decreased slightly are based upon actual costs in 2018.